



# San Diego Geographic Information Source

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## Management Committee Meeting Minutes

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This notice is given in accordance with the provisions of California Government Code section 54956.

**Date:** Tuesday October 5, 2021  
**Time:** 9:00 am  
**Place:** SanGIS  
5510 Overland Ave., Suite 230  
San Diego, CA 92123

**Meeting called to Order:** 9:00 am  
**Meeting Adjourned:** 9:50 am

**Management Committee Members Present:**

- Scott Daeschner, City of San Diego Representative
- Ross Martin, County of San Diego Representative
- Andy Gordon, SANDAG Representative

**Others Present:**

- Tod Chee, SanGIS Program Manager

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### MEETING MINUTES

- **Approve Previous Meetings' Minutes**

Minutes from the September 28, 2021 Management Committee meeting were individually reviewed and will be approved remotely.

- **Public Comment**

No public comments were received.

- **Staff Reports Review**

- The Committee reviewed the current Budget to Actuals report, Labor Category Comparison report, and Landbase Error and Maintenance report for the week ending October 3, 2021.

- **Review Financial Issues**

- The Committee members approved for payment 5 invoices presented by the Program Manager.

• **GIS Administration, Business, and Operational Items**

- Tod provided an update on SanGIS operational news. The update included progress on the Financial Statement, and anticipated JPA billing.
- Ross provided an update on the current GIS Tech recruitment.
- The committee members discussed the SanGIS Policy and Procedures manual, and how it may be updated and used in the future.
- The committee members discussed the vendor Interra and the work they have done with CalFire and County OES. SanGIS is looking to provide data to the SANDAG open data portal that will help Interra serve the emergency response agencies.

• **Discuss SanGIS Board Action Items Assigned to Management Committee**

- No Board action items were discussed.

• **Other Items**

- No other items were discussed.

Minutes prepared by: **Tod Chee, SanGIS Program Manager**

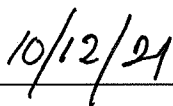
**October 7, 2021**

These minutes are approved by: **Signature**

**Date:**

Ross Martin  
SanGIS Management Committee  
County of San Diego





Scott Daeschner  
SanGIS Management Committee  
City of San Diego



