



San Diego Geographic Information Source

Management Committee Meeting Minutes

This notice is given in accordance with the provisions of California Government Code section 54956.

Date: Tuesday September 18, 2018

Time: 3:00 pm

Place: SanGIS
5510 Overland Ave., Suite 230
San Diego, CA 92123

Meeting called to Order: 3:00 pm

Meeting Adjourned: 3:45 pm

Management Committee Members Present:

- Scott Daeschner, City of San Diego Representative
- Ross Martin, County of San Diego Representative
- Pat Landrum, SANDAG Representative (non-voting)

Others Present:

- Tod Chee, SanGIS Program Manager

MEETING MINUTES

- **Approve Previous Meetings' Minutes**

Minutes from the September 11, 2018 Management Committee meeting was reviewed and approved.

- **Public Comment**

No public comments were received.

- **Staff Reports Review**

- The Committee reviewed the Landbase Error and Maintenance report and the Labor Categories report for the week ending September 09, 2018.

- **Review Financial Issues**

- The Committee reviewed and approved for payment 4 invoices presented by the Program Manager.
- Tod provided an overview of the FY2019 budget to actuals report, and discussed what major projects past and present may affect revenue and expenses.

- **GIS Administration, Business, and Operational Items**

- Tod provided the Committee with an amendment to the Eagle View contract for the 2017 Aerial Imagery project. The Committee approved the amendment.

- Tod presented the IT Services RFP, with changes made as recommended by the Board of Directors at the August 30, 2018 meeting. The Committee approved the RFP and recommended it be sent out to bid.
- Tod informed the Committee that the County of San Diego Parks and Recreation Department has offered a full time position to an employee previously contracted through SanGIS. Parks wishes to continue the existing FY2019 contract with a new person, and potentially keep renewing the contract for up to three years. The Committee requested SanGIS discontinue contracting support for the County’s Parks and Recreation department.
- **Discuss SanGIS Board Action Items Assigned to Management Committee**
 - Tod reminded the Committee that the Board of Directors meeting scheduled for September 20 has been cancelled. The next meeting will be on November 15, 2018.
- **Other Items**
 - No other items were discussed.

Minutes prepared by: **Tod Chee, SanGIS Program Manager** September 18, 2018

These minutes are approved by: **Signature** **Date:**

Ross Martin
SanGIS Management Committee
County of San Diego



10/2/2018

Scott Daeschner
SanGIS Management Committee
City of San Diego



10/2/18