



San Diego Geographic Information Source

Management Committee Meeting Minutes

This notice is given in accordance with the provisions of California Government Code section 54956.

Date: Tuesday September 04, 2018

Time: 9:00 am

Place: SanGIS
5510 Overland Ave., Suite 230
San Diego, CA 92123

Meeting called to Order: 9:05 am

Meeting Adjourned: 9:30 am

Management Committee Members Present:

- Scott Daeschner, City of San Diego Representative
- Ross Martin, County of San Diego Representative

Others Present:

- Tod Chee, SanGIS Program Manager

MEETING MINUTES

- **Approve Previous Meetings' Minutes**

Minutes from the August 28, 2018 Management Committee meeting was reviewed and approved.

- **Public Comment**

No public comments were received.

- **Staff Reports Review**

- The Committee reviewed the Landbase Error and Maintenance report and the Labor Categories report for the week ending September 02, 2018.

- **Review Financial Issues**

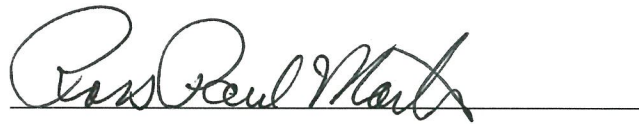
- The Committee reviewed and approved for payment nine invoices presented by the Program Manager.
- Tod provided a draft of the Fiscal Year 2019-2020 budget. The Committee reviewed major changes in expenses and salaries and discussed what options may be available to research possible revisions to the budget to help reduce expected costs.

- **GIS Administration, Business, and Operational Items**
 - Tod provided the Committee with an update of the progress being made on the NG9-1-1/NENA compliance project. SanGIS and Public Safety representatives will be meeting with Michael Baker this week to continue Phase I of the project.
 - The Committee reviewed discussions from the Board of Directors meeting that pertained to the final draft of the RFP for the new IT Vendor. Ross requested the final RFP draft be reviewed at the next Management Committee meeting before moving forward.
- **Discuss SanGIS Board Action Items Assigned to Management Committee**
 - Tod will send out a cancellation for the Board of Directors meeting scheduled for September 20, 2018.
- **Other Items**
 - No other items were discussed.

Minutes prepared by: **Tod Chee, SanGIS Program Manager** **September 04, 2018**

These minutes are approved by: **Signature** **Date:**

Ross Martin
SanGIS Management Committee
County of San Diego



9/11/2018

Scott Daeschner
SanGIS Management Committee
City of San Diego



9/6/18