



San Diego Geographic Information Source

Management Committee Meeting Minutes

This notice is given in accordance with the provisions of California Government Code section 54956.

Date: Tuesday February 6, 2018
Time: 9:00 am
Place: SanGIS
5510 Overland Ave., Suite 230
San Diego, CA 92123

Meeting called to Order: 9:05 am
Meeting Adjourned: 10:15 am

Management Committee Members Present:

- Scott Daeschner, City of San Diego Representative
- Ross Martin, County of San Diego Representative
- Pat Landrum, SANDAG Representative (non-voting)

Others Present:

- Brad Lind, SanGIS Program Manager
- Stephanie Karnavas, SanGIS Legal Counsel

MEETING MINUTES

1. Approve Previous Meetings' Minutes

Minutes from the January 30, 2018 Management Committee meeting were reviewed and approved.

2. Public Comment

No public comments were received.

3. Staff Reports Review

- The Committee reviewed the Landbase Error and Maintenance report and the Labor Categories report for the week ending February 4, 2018.

4. Review Financial Issues

- The Committee reviewed and approved for payment five invoices presented by the Program Manager.
- Scott reported that the City's outstanding invoice for the 2017 aerial imagery project is expected to be cleared for payment within the next couple of weeks.
- Brad explained the additional cloud services costs for January and expected for February were the result of spot instance servers to process the 2017 imagery cache.

- The Committee discussed how SanGIS is able to utilize the GSA contract schedule for procurement of goods and services. Legal counsel provide background information on using GSA contracts and the SanGIS procurement policy. The Committee requested that legal counsel provide some additional information on terms and conditions.

5. GIS Administration, Business, and Operational Items

- Brad reported that the County ARCC was proposing a new virtual circuit between SanGIS and the Assessor's Office to handle network traffic for the Assessor Maintained Parcel project. SanGIS is still requesting more information on the proposal to understand the proposed scope and purpose.
- Brad requested advice and direction on the proposed STAB meeting item to discuss SanGIS major initiatives. The Committee provide the requested direction.
- Pat reported that SANDAG has located enough information on elevation and LiDAR data to complete the County-wide contour and elevation models and would be working to expedite completion. SanGIS thanked SANDAG for their efforts on this project as it provides significant benefit to JPA and public users of SanGIS data.

6. Discuss SanGIS Board Action Items Assigned to Management Committee

- No items were discussed and no actions taken under this topic.

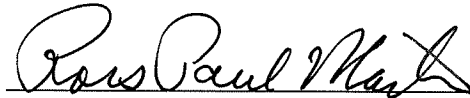
7. Other Items

- The Committee was reminded that the SanGIS Technical Advisory Board (STAB) meeting would be Thursday, February 8, 2018.

Minutes prepared by: Brad Lind, SanGIS Program Manager February 7, 2018

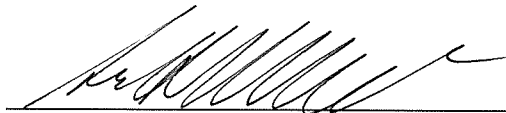
These minutes are approved by: Signature Date:

Ross Martin
SanGIS Management Committee
County of San Diego



2/13/2018

Scott Daeschner
SanGIS Management Committee
City of San Diego



2/13/18