



San Diego Geographic Information Source

Management Committee Meeting Minutes

This notice is given in accordance with the provisions of California Government Code section 54956.

Date: Tuesday January 30, 2018
Time: 9:00 am
Place: SanGIS
5510 Overland Ave., Suite 230
San Diego, CA 92123

Meeting called to Order: 9:10 am
Meeting Adjourned: 10:30 am

Management Committee Members Present:

- Scott Daeschner, City of San Diego Representative
- Ross Martin, County of San Diego Representative
- Pat Landrum, SANDAG Representative (non-voting)

Others Present:

- Brad Lind, SanGIS Program Manager

MEETING MINUTES

1. Approve Previous Meetings' Minutes

Minutes from the January 16, 2018 Management Committee meeting were reviewed and approved.

2. Public Comment

No public comments were received.

3. Staff Reports Review

- The Committee reviewed the Landbase Error and Maintenance report and the Labor Categories report for the week ending January 28, 2018.

4. Review Financial Issues

- The Committee reviewed and approved for payment seven invoices presented by the Program Manager. One invoice was referred to the Board for approval as it exceeded the authorization limits for the Committee.
- The Committee reviewed the final financial statement and auditor's management report and communication letter for the fiscal year ending June 30, 2017 (FY2017). The report shows no negative findings and no recommendations. The Committee directed that the audit be presented to the Board for acceptance at their next scheduled meeting.

- Brad requested advice and direction from the Committee on requests for imagery from agencies that did not participate in the 2017 project. The Committee directed that these agencies are to be treated no different than other non-participants and must adhere to the same cost of services and distribution rules.

5. GIS Administration, Business, and Operational Items

- The Committee reviewed agenda items for the next SanGIS Technical Advisory Board (STAB) meeting. The Committee directed Brad to request an item be added for discussion of SanGIS priorities and major projects.
- The Committee discussed SanGIS current and proposed projects and major initiatives. The Committee directed that a report be developed for review by the Committee at the next Management Committee meeting if possible.
- Ross reported on communication from the program management contract holder regarding use of the GSA schedule to procure additional services. The report was positive and indicated that the company felt confident the level of services required by SanGIS could be included in the schedule. The Committee discussed the next steps and action items.

6. Discuss SanGIS Board Action Items Assigned to Management Committee

- No items were discussed and no action taken under this agenda topic.

7. Other Items

- No other items were brought by or before the Committee for discussion or action.

Minutes prepared by: Brad Lind, SanGIS Program Manager

January 31, 2018

These minutes are approved by: Signature

Date:

Ross Martin
SanGIS Management Committee
County of San Diego



2/6/2018

Scott Daeschner
SanGIS Management Committee
City of San Diego



2/6/18