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# San Diego Geographic Information Source

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## Management Committee Meeting Minutes

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This notice is given in accordance with the provisions of California Government Code section 54956.

**Date:** Tuesday January 16, 2018  
**Time:** 9:00 am  
**Place:** SanGIS  
5510 Overland Ave., Suite 230  
San Diego, CA 92123

**Meeting called to Order:** 9:00 am  
**Meeting Adjourned:** 10:00 am

**Management Committee Members Present:**

- Scott Daeschner, City of San Diego Representative
- Ross Martin, County of San Diego Representative
- Pat Landrum, SANDAG Representative (non-voting)

**Others Present:**

- Brad Lind, SanGIS Program Manager

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### MEETING MINUTES

**1. Approve Previous Meetings' Minutes**

Minutes from the January 9, 2018 Management Committee meeting were reviewed and approved.

**2. Public Comment**

No public comments were received.

**3. Staff Reports Review**

- The Committee reviewed the Landbase Error and Maintenance report and the Labor Categories report for the week ending January 14, 2018.

**4. Review Financial Issues**

- The Committee reviewed and approved for payment three invoices presented by the Program Manager.
- Brad requested advice and direction from the Committee on charges for non-JPA members for LiDAR data extractions. The Committee confirmed that all non-JPA members pay the same price for the SanGIS services.

- The Committee discussed SanGIS staffing and new hires. The Committee voted unanimously to approve Brad's recommendation to hire 1 full time and one part time employee at the rates proposed.

**5. GIS Administration, Business, and Operational Items**

- Pat provided a report on the availability of LiDAR data for the eastern portion of the County. Pat reported that they are looking for original LAS files to fill the gap in the Borrego Springs area. Brad is to contact the Flood Control Districts as a possible source of the data.
- Per the Committee's request at the January 9, 2018 meeting, Brad researched the SanGIS privacy policy to determine if email survey requests could be sent to regional data warehouse users. Brad reported that the policy specifically allows the use of email address for that purpose.
- Ross report on progress for procuring program management services when the current contract expires in July. No additional information was available at this time.

**6. Discuss SanGIS Board Action Items Assigned to Management Committee**

- The Committee reviewed the materials for the Board of Directors meeting on January 18, 2018.

**7. Other Items**

- Brad reminded the Committee that he would be on vacation the following week. The Committee voted unanimously to cancel the meeting for January 23, 2018. The next meeting will be January 30, 2018.

Minutes prepared by: Brad Lind, SanGIS Program Manager January 16, 2018

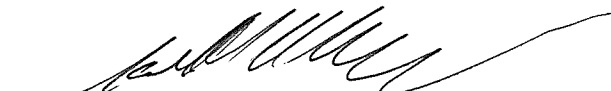
These minutes are approved by: Signature Date:

Ross Martin  
SanGIS Management Committee  
County of San Diego



1/30/2018

Scott Daeschner  
SanGIS Management Committee  
City of San Diego



1/30/18