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# San Diego Geographic Information Source

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## Management Committee Meeting Minutes

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This notice is given in accordance with the provisions of California Government Code section 54956.

**Date:** Tuesday June 27, 2017  
**Time:** 9:00 am  
**Place:** SanGIS  
5510 Overland Ave., Suite 230  
San Diego, CA 92123

**Meeting called to Order:** 9:00 am  
**Meeting Adjourned:** 10:05 am

**Management Committee Members Present:**

- Scott Daeschner, City of San Diego Representative
- Ross Martin, County of San Diego Representative
- Tim Sutherland, SANDAG Representative (non-voting)

**Others Present:**

- Brad Lind, SanGIS Program Manager

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### MEETING MINUTES

**1. Approve Previous Meetings' Minutes**

Minutes from the June 13, 2017 Management Committee meeting were reviewed and approved.

**2. Public Comment**

No public comments were received.

**3. Staff Reports Review**

- The Committee reviewed the Landbase Error and Maintenance report and the Labor Categories report for the week ending June 25, 2017.

**4. Review Financial Issues**

- The Committee reviewed and approved for payment seven invoices presented by the Program Manager.
- The Committee reviewed the fiscal year-to-date budget-to-actuals report for the period ending May 31, 2017. The report predicts a surplus of revenues over expenditures of approximately \$19,000. This is down significantly from the prior report due to a reduction in expected revenue in the current fiscal year for the regional aerial imagery project.

**5. GIS Administration, Business, and Operational Items**

- The Committee discussed the project to deprecate the Thomas Brothers Digital Map data. Only one City Department has reported back to SanGIS. A second notice is to be sent in approximately three months.
- The Committee reviewed the meeting schedule for the next two three weeks. Due to vacations and the annual GIS user conference it was agreed that the next meeting would be held July 5, 2017 and no meeting would be held on July 11, 2017. Brad is to update the calendar and send appoints accordingly.
- Brad reported that SanGIS' current IT support tech is leaving the position effective today. A new tech has been assigned by the vendor and transition is progress.

**6. Discuss SanGIS Board Action Items Assigned to Management Committee**

- The Committee reviewed items for the July 20, 2017 Board of Directors meeting. The Committee directed Brad to draft the agenda and circulate for review prior to the next meeting.
- The Committee discussed timing and methods for replacing the program manager position when the contract ends in July 2018 and what information will be required for the Board meeting.
- The Committee reviewed the addendum for aerial imagery that will be presented to the Board at their July 20, 2017 meeting. Brad will obtain the final document from Pictometry.

**7. Other Items**

- No other items were brought by or before the Committee for discussion or action.

Minutes prepared by: Brad Lind, SanGIS Program Manager June 27, 2017

These minutes are approved by: Signature Date:

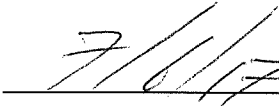
Ross Martin  
SanGIS Management Committee  
County of San Diego

  
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Scott Daeschner  
SanGIS Management Committee  
City of San Diego

  
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