



San Diego Geographic Information Source

Management Committee Meeting Minutes

This notice is given in accordance with the provisions of California Government Code section 54956.

Date: Tuesday June 13, 2017
Time: 9:00 am
Place: SanGIS
5510 Overland Ave., Suite 230
San Diego, CA 92123

Meeting called to Order: 9:00 am
Meeting Adjourned: 10:50 am

Management Committee Members Present:

- Scott Daeschner, City of San Diego Representative
- Ross Martin, County of San Diego Representative
- Tim Sutherland, SANDAG Representative (non-voting)

Others Present:

- Brad Lind, SanGIS Program Manager
- Stephanie Karnavas, SanGIS Legal Counsel

MEETING MINUTES

1. Approve Previous Meetings' Minutes

Minutes from the May 30, 2017 Management Committee meeting were reviewed and approved.

2. Public Comment

No public comments were received.

3. Staff Reports Review

- The Committee reviewed the Landbase Error and Maintenance report and the Labor Categories report for the week ending June 11, 2017.

4. Review Financial Issues

- The Committee reviewed and approved for payment two invoices presented by the Program Manager. An additional invoice was reviewed and referred to a Board member to sign.
- The Committee reviewed a proposal by Hutchinson and Bloodgood, LLP to provide financial statement preparation for the fiscal year ending June 30, 2017. The proposal price is in line with budgeted amounts. The Committee voted unanimously to approve the agreement and authorized Brad to sign on the Committee's behalf.

5. GIS Administration, Business, and Operational Items

- The Committee discussed the process and protocols for notifying the JPA member users that the Thomas Brothers map digital data will no longer be supported after June 2018. The Committee directed Brad to draft a notification memo for review by the Committee.
- Brad reported that SanGIS' new web-based road editor for SD Fire and County Sheriff will be going live on Monday, July 19, 2017. The Committee asked that a demonstration of the application be provided at a future meeting. Ross also requested that the County Fire Authority be allowed access to the system.
- Brad reminded the Committee that there would be no data updates this coming weekend as SanGIS implements a new power management plan in their server room. The Committee was also reminded that there would be a number of updates to the data warehouse the following weekend (June 23-25, 2017).
- The Committee discussed the possibility of County staff working an alternative work schedule as now authorized by the County Planning and Development Services Department. The Committee had no objections provided the alternative schedules were consistent with the County's policies.
- Scott reported that the City of San Diego was in the process of nominating SanGIS for a technology reward and requested other Committee members review the application materials and provide feedback.

6. Discuss SanGIS Board Action Items Assigned to Management Committee

- No items were discussed and no action taken under this item.

7. Other Items

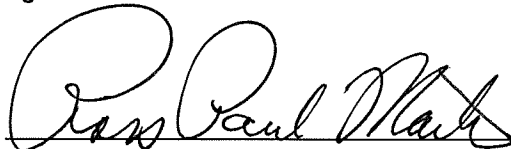
- Brad reported that SanGIS' 20th anniversary would be July 3, 2017.
- The Committee voted unanimously to cancel the scheduled June 20, 2017 meeting as their will be no quorum due to vacation schedules.

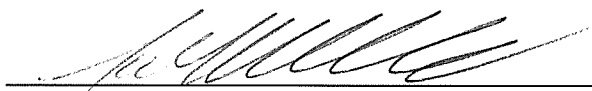
8. Closed Session

- The Committee, absent the Program Manager, went into closed session at 10:10 am to discuss the process for replacing the SanGIS Program Manager.

Minutes prepared by: Brad Lind, SanGIS Program Manager June 14, 2017

These minutes are approved by: Signature Date:

Ross Martin
SanGIS Management Committee
County of San Diego  6/27/2017

Scott Daeschner
SanGIS Management Committee
City of San Diego  6/27/17