



San Diego Geographic Information Source

Management Committee Meeting Minutes

This notice is given in accordance with the provisions of California Government Code section 54956.

Date: Tuesday May 16, 2017
Time: 9:00 am
Place: SanGIS
5510 Overland Ave., Suite 230
San Diego, CA 92123

Meeting called to Order: 9:00 am
Meeting Adjourned: 9:55 am

Management Committee Members Present:

- Scott Daeschner, City of San Diego Representative
- Ross Martin, County of San Diego Representative
- Tim Sutherland, SANDAG Representative (non-voting)

Others Present:

- Brad Lind, SanGIS Program Manager

MEETING MINUTES

1. Approve Previous Meetings' Minutes

Minutes from the May 9, 2017 Management Committee meeting were reviewed and approved.

2. Public Comment

No public comments were received.

3. Staff Reports Review

- The Committee reviewed the Landbase Error and Maintenance report and the Labor Categories report for the week ending May 14, 2017.

4. Review Financial Issues

- The Committee reviewed and approved for payment five invoices presented by the Program Manager.
- Brad presented the renewal form for the California Natural Diversity Database subscription. The California Department of Fish and Wildlife, owners of the database, have initiated a new renewal process and no longer issues invoices for the renewal. Brad asked for advice and direction on processing the payment without an invoice. The Committee directed that the renewal be paid as directed by the State.

- Tim notified the Committee that SANDAG's contract with Pictometry for building outline data has been fully signed by SANDAG and has been forwarded to Pictometry for final execution.
- Scott provided an update on the status of payments and invoices due SanGIS from the City.

5. GIS Administration, Business, and Operational Items

- Brad requested advice and direction from the Committee on a request from the City of Los Angeles for raters for a GIS Supervisors exam. The Committee directed that SanGIS resources not be used for this activity. Brad will notify LA accordingly.
- Brad reported that the transition to the new data warehouse server is scheduled for the weekend of June 3-4, 2017. SanGIS has completed the final testing and will run systems in parallel for two more weeks before the cutover.
- Brad reminded the Committee that the 2017 aerial imagery project training was scheduled for May 22 and 23, 2017. The Committee directed that the Management Committee meeting planned for May 23, 2017 be cancelled due to this conflict.
- Scott reported on an informational session provided to SanGIS and the City on tools available for meeting compliance with NENA and NextGen 9-1-1 standards. Brad was directed to forward the information material to other members.

6. Discuss SanGIS Board Action Items Assigned to Management Committee

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7. Other Items

- No other items were brought by or before the Committee for discussion or action.

Minutes prepared by: Brad Lind, SanGIS Program Manager

May 16, 2017

These minutes are approved by: Signature

Date:

Ross Martin
SanGIS Management Committee
County of San Diego



5/30/2017

Scott Daeschner
SanGIS Management Committee
City of San Diego



5/30/17