



San Diego Geographic Information Source

Management Committee Meeting Minutes

This notice is given in accordance with the provisions of California Government Code section 54956.

Date: Tuesday September 5, 2017
Time: 9:00 am
Place: SanGIS
5510 Overland Ave., Suite 230
San Diego, CA 92123

Meeting called to Order: 9:05 am
Meeting Adjourned: 10:00 am

Management Committee Members Present:

- Scott Daeschner, City of San Diego Representative
- Ross Martin, County of San Diego Representative
- Tim Sutherland, SANDAG Representative (non-voting)

Others Present:

- Brad Lind, SanGIS Program Manager

MEETING MINUTES

1. Approve Previous Meetings' Minutes

Minutes from the August 22, 2017 Management Committee meeting were reviewed and approved.

2. Public Comment

No public comments were received.

3. Staff Reports Review

- The Committee reviewed the Landbase Error and Maintenance report and the Labor Categories report for the week ending September 3, 2017.

4. Review Financial Issues

- The Committee reviewed and approved for payment five invoices presented by the Program Manager.
- Brad updated the Committee on the status of procurement for a new production plotter and for replacement workstations sufficient to operate the next generation of GIS software. The Committee provided advice and direction on how to proceed with the procurement.
- Brad reported that SanGIS accounting staff completed the County of San Diego Treasurer-Tax Collector Fraud Prevention Symposium.

5. GIS Administration, Business, and Operational Items

- The Committee discussed SanGIS staffing transition and continuity planning as it relates to filling the program manager position when the contract expires in July 2018. No action was taken or directed.
- The Committee discussed the status of various GIS projects and issues of common concerning. No actions were taken or directed.

6. Discuss SanGIS Board Action Items Assigned to Management Committee

- The Committee reviewed the draft agenda for the September 21, 2017 Board of Directors meeting. The Committee voted unanimously to approve the agenda and directed it be posted as soon as possible.

7. Other Items

- No other items were brought by or before the Committee for discussion or action.

Minutes prepared by: Brad Lind, SanGIS Program Manager

September 5, 2017

These minutes are approved by: Signature

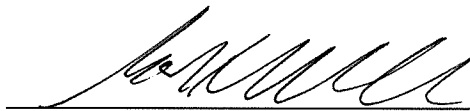
Date:

Ross Martin
SanGIS Management Committee
County of San Diego



9/15/2017

Scott Daeschner
SanGIS Management Committee
City of San Diego



9/19/2017