



# San Diego Geographic Information Source

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## Board of Directors Meeting Minutes

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This notice is given in accordance with the provisions of California Government Code section 54956.

**Date:** Thursday, July 15, 2021  
**Time:** 3:00 pm  
**Place:** SanGIS  
5510 Overland Ave, Suite 230  
San Diego, CA 92123

**Meeting called to Order:** 3:00 pm  
**Meeting Adjourned:** 3:45 pm

**Board of Directors Present:**

- Jonathan Behnke, City of San Diego
- Robert Winslow, County of San Diego

**Management Committee Members Present:**

- Andy Gordon, SANDAG San Diego Representative

**Others Present:**

- Tod Chee, SanGIS Program Manager, Board Secretary
- Christina Snider, SanGIS Legal Counsel

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### MEETING MINUTES

**Review of Minutes from Previous Meeting(s)**

Minutes from the Board of Directors meeting on May 20, 2021 and June 03, 2021 were reviewed. The minutes were unanimously approved.

**Public Comment**

There were no requests for public comment.

**Information and Discussion:**

**1. Current Financial Status**

The Management Committee reviewed and discussed the most recent Budget to Actuals report with the Board members. The report highlighted current spending through May 2021, and forecasted the anticipated fiscal year end numbers.

**2. Next-Gen 911**

The Management Committee updated the Board members on progress with Next Gen 911/NENA Compliance. SanGIS has received their data from the State with an outline of corrections that need to be made. SanGIS is modifying their publication script to address any issues that were identified and will seek to resubmit once completed.

**3. ArcGIS Pro/Parcel Fabric**

The Management Committee provided an overview of the current status of the ArcGIS Pro upgrade project. SanGIS has expanded initial testing to additional staff. SanGIS is also working on replicating its custom editing tools in the configurable tasks of Parcel Fabric in order to explore how the stock tools may perform.

**4. Staffing Updates**

The Management Committee provided an overview of recent staffing changes, and the plans for the near future. An operations manager will be starting in two weeks to shadow the current operations manager prior to their retirement. SanGIS also has also filled a recently vacated part-time position.

**Requests for Action Items:**

**1. Request to Approve FY20-21 Financial Audit Engagement**

Hutchinson and Bloodgood LLP has provided a letter of engagement to complete the SanGIS financial statement for the fiscal year ended on June 30, 2021. The Board unanimously approved the engagement letter.

**Minutes prepared by:**

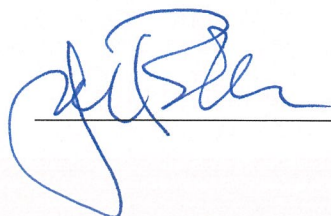
**Tod Chee**

**July 15, 2021**

**These minutes are approved by: Signature**

**Date:**

**Jonathan Behnke**  
SanGIS Board Member  
City of San Diego  
Chairman of the Board



10/14/21