



# San Diego Geographic Information Source

---

## Board of Directors Meeting Minutes

---

This notice is given in accordance with the provisions of California Government Code section 54956.

**Date:** Thursday, January 21, 2021

**Time:** 3:00 pm

**Place:** SanGIS  
5510 Overland Ave, Suite 230  
San Diego, CA 92123

**Meeting called to Order:** 3:00 pm

**Meeting Adjourned:** 3:35 pm

**Board of Directors Present:**

- Jonathan Behnke, City of San Diego
- Robert Winslow, County of San Diego

**Management Committee Members Present:**

- Scott Daeschner, City of San Diego Representative
- Ross Martin, County of San Diego Representative
- Pat Landrum, San Diego Association of Governments (SANDAG)

**Others Present:**

- Tod Chee, SanGIS Program Manager, Board Secretary
- Christina Snider, SanGIS Legal Counsel

---

### MEETING MINUTES

**Review of Minutes from Previous Meeting(s)**

Minutes from the Board of Directors meeting of October 15, 2020 were reviewed. The minutes were unanimously approved.

**Public Comment**

There were no requests for public comment.

**Information and Discussion:**

**1. Current Financial Status**

The Management Committee reviewed and discussed the most recent Budget to Actuals report with the Board members. The report highlighted current spending through December 2020, and forecasted the anticipated fiscal year end numbers.

**2. ARJIS MOU**

The Management Committee and SanGIS legal counsel provided an overview of the work that has been done with updating the ARJIS MOU. The MOU is currently in agreement and being processed for signatures through SANDAG’s procurement processes.

**3. FY2022 Budget**

The Management Committee provided a final draft of the FY2022 budget numbers. Mr. Chee explained that SanGIS is preparing for an upgrade to ArcGIS Pro and included funding for that project. Most expenses and revenues remained relatively flat with the only major expense increase from the ArcGIS Pro upgrade.

**4. ArcGIS Pro**

The Management Committee provided an overview of the ArcGIS Pro upgrade project. The overview included a description of the project, purpose, and the initial steps that have been taking to prepare. The Committee members also provided an overview of the financial implications of the project and how it relates to the FY2022 budget..

**Requests for Action Items:**

**1. Request to Accept Fiscal Year 2020 Financial Audit**

The SanGIS financial audit covering Fiscal Year 2020 (FY2020) has been completed. This audit covers the period of July 1, 2019 through June 30, 2020. There are no exceptions noted and no recommendations for changes in the FY2020 audit. Mr. Winslow made a motion to accept the auditor’s report. The motion was approved unanimously.

---

**Minutes prepared by:**

**Tod Chee**

**January 21, 2021**

**These minutes are approved by: Signature**

**Date:**

**Jonathan Behnke**  
SanGIS Board Member  
City of San Diego  
Chairman of the Board

\_\_\_\_\_