



# County of San Diego

## LAND USE AND ENVIRONMENT GROUP

CHANDRA L. WALLAR  
DEPUTY CHIEF ADMINISTRATIVE OFFICER

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May 14, 2008

Andrew Abouna, Executive Director  
SanGIS  
5469 Kearny Villa Road, Suite 102  
San Diego, CA 92123

Dear Mr. Abouna:

As you know as of April 11<sup>th</sup> the SanGIS Board of Directors approved a recommendation to "create a management committee that manages the operational decisions of SanGIS and limit Board involvement to high level decisions". This action item was approved by the SanGIS Board subject to the verification and approval of SanGIS counsel. On April 23<sup>rd</sup> and April 28<sup>th</sup> SanGIS Counsel verified the action was legal.

This committee will be comprised of a representative from the City of San Diego and the GIS Manager from the County of San Diego. It shall be created and referred to as the "Management Committee". With its delegated authority, the Management Committee will answer to the Board as described in the SanGIS JPA under Section IV (b). This committee will be delegated the authorities of the Board as described in the SanGIS JPA under Section IV (e). "Responsibilities of the Board." The limited exceptions to these delegated authorities are:

1. The Management Committee shall not approve the annual budget.
2. The Management Committee shall not approve the expenditure of SanGIS funds not in substantial conformance with the annual budget and not in excess of \$50,000 in any one action or more than \$150,000 in any one fiscal year.
3. The Management Committee shall not issue bonds.
4. The Management Committee shall not hire private legal counsel and certified public accountants.

The full responsibilities of the Board of Directors are described in the SanGIS JPA. With the above mentioned exceptions, these rights are now delegated to the Management Committee. Any provision, right, or authority previously possessed by the SanGIS Board of Directors and delegated to officers or employees of SanGIS is hereby retained by the Management Committee with its creation.

Sincerely, ●

CHANDRA L. WALLAR  
Deputy Chief Administrative Officer

CLW:rpm

cc: Jay Goldstone, Chief Operating Officer, City of San Diego  
William Smith, SanGIS Counsel  
Howard Stapleton, Deputy Director, IT Division



**JERRY SANDERS**  
MAYOR

July 16, 2008

Andrew Abouna, Executive Director  
SanGIS  
5469 Kearny Villa Road, Suite 102  
San Diego, CA 92123

Dear Mr. Abouna:

On April 11, 2008, the SanGIS Board of Directors approved the creation of a Management Committee, comprised of a representative from the City of San Diego and the GIS Manager from the County of San Diego, to manage the operational decisions of SanGIS so that Board involvement could be limited to high level decisions. This action was approved by the SanGIS Board subject to the verification and approval of SanGIS Counsel, which occurred on April 23rd and April 28<sup>th</sup>.

In accordance with this action, I hereby designate the Citywide Applications and Technologies Program Manager, in the City's Office of the Chief Information Officer, as the City representative to the SanGIS Management Committee. This City position is currently held by Phyllis Chapin.

Sincerely,

A handwritten signature in black ink, appearing to read "JSL".

JERRY SANDERS  
Mayor

cc: William Smith, SanGIS Council  
Chandra Wallar, Deputy Chief Administrative Officer, County of San Diego  
Jay M. Goldstone, Chief Operating Officer  
Mary Lewis, Chief Financial Officer  
Nader Tirandazi, Financial Management Director  
Howard Stapleton, Deputy IT Director, Office of the CIO ✓  
Phyllis Chapin, Citywide Technologies/Applications Program Manager, Office of the CIO